

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

MINUTES – REGULAR MEETING

April 28, 2020 – 7:00 PM – Virtual Meeting

<https://us02web.zoom.us/j/89743361154?pwd=Q0xHOWVacWc5c3NLb0syN0VBNG5ldz09>

A meeting of the Board of Education will be held this day as a Virtual Meeting. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Heidi Zangara - 7:02PM

II. OPEN PUBLIC MEETING STATEMENT – Ms. Zangara

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 10, 2020, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL

Present: Branden Agans, Kelly Harabin, Sharon Liszczak, Jeanne Lombardino, Sharon Lukac, Ned Panfile, Louis Petzinger, , Heidi Zangara

Also Present: Robert Beers, Superintendent; Jamil Maroun, Assistant Superintendent; Allison Bogart, School Business Administrator/Board Secretary

Absent: Josephine Pschar

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the regular minutes of the following meeting: March 17, 2020.

Mrs. Zangara made motion to approve the Minutes. The motion was seconded by Mr. Panfile and approved by unanimous voice vote.

VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mr. Robert Beers

- COVID 19 Update
 - Mr. Beers updated the Board of the school closure and distance learning status
 - Mr. Beers thanked everyone for their hard work and dedication through all of this Special thank you to our food service and custodial staff.
 - A meeting to discuss graduation options will be held tomorrow. Information will become available as it is shared with the district on what is and isn't allowed for graduation ceremonies.
- Suspension/HIB Report
 - None to report

- Budget Presentation
 - Mr. Beers & Ms. Bogart presented the 2020-21 Budget for the Public Budget Hearing

VII. COMMITTEE REPORTS:

A. Policy Committee: Branden Agans, *Chairperson*

Mr. Agans reported that they will be scheduling a meeting soon.

B. Curriculum and Instruction Committee (Student Activities): Sharon Liszczak, *Chairperson*

Mrs. Liszczak reported that they had a meeting at 6pm this evening. Many topics were discussed including goals, Pre-K expansion, Title I Schoolwide Grant, staffing needs, distance learning, 4th marking period grades, building schedules, ESY and technology needs related to distance learning. Minutes will be posted once available.

C. Negotiations Committee: Heidi Zangara, *Chairperson*

Mrs. Zangara reported that we've had several meetings and things are moving along. We met with the District's Health Benefits Advisor and also had a joint meeting with the Association. All meetings are going well and we are feeling good so far.

D. Personnel

Mrs. Zangara congratulated Mrs. Press on the announcement of her retirement and thanked her for her many years of service to the district.

Mrs. Zangara moved Items D1 through D4 as follows:

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations, and Retirements:

Name	Position	Action	Effective Date
Audrey Press	Director of Special Services District	Retirement	July 1, 2020
Jennifer Williams	Art Teacher MHS	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about April 20, 2020* – October 4, 2020 <i>*Revised Date</i>
Melissa Leitner	Social Studies Teacher ABIS	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about May 18, 2020 – November 30, 2020
Dana Parks	Special Education Teacher Weston	Unpaid Leave of Absence in Accordance with the NJFLA	On or about September 1, 2020 – November 30, 2020

D-2 RESOLVED, the Board of Education employs the following persons in the positions and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Carly Hydrusko	Art Teacher <i>Maternity Leave Replacement for Jennifer Williams</i> MHS	CEAS, Teacher of Art	BA, Step 1 \$53,180 <i>Pro-rated</i>	April 29, 2020 – October 4, 2020

D-3 RESOLVED, the Board of Education approves the following Extended School Year Programs for twenty-four (24) days, from July 1, 2019 to August 2, 2019, with staffing as indicated:

Name	Position	Compensation	Effective Dates
Katelyn Hart Valerie Zuza	Pre-School Disabled Weston	Teacher: 60 Hours @ \$30 Per Hour Instructional Assts.: 48 Hours @ Hourly Rate	7/1 to 8/4/2020 8:30 am -10:30 am
Randi Sullivan Joanne Bobal	Pre-School Disabled/ABA Weston	Teacher: 108 Hours @ \$30 Per Hour Instructional Assts.: 96 Hours @ Hourly Rate	7/1 to 8/4/2020 8:30 am -12:30 pm
Wanda Balladares Rachel Stoddard Kathleen Vaccaro	MD/ABA Ages 6 - 9 Weston	Teacher: 108 Hours @ \$30 Per Hour Instructional Assts.: 96 Hours @ Hourly Rate	7/1 to 8/4/2020 8:30 am -12:30 pm
Aurora Scanlon Orion Nolan Megan Lorient	LLD Ages 5 - 8 Weston	Teacher: 108 Hours @ \$30 Per Hour Instructional Assts.: 96 Hours @ Hourly Rate	7/1 to 8/4/2020 8:30 am -12:30 pm
Lianne Vivian Josephine Fendt Julianna Shortino	LLD Ages 9 - 11 Weston	Teacher: 108 Hours @ \$30 Per Hour Instructional Assts.: 96 Hours @ Hourly Rate	7/1 to 8/4/2020 8:30 am -12:30 pm
Cheryl Cojocar Christopher Peckhardt	LLD Ages 11 – 14 Weston	Teacher: 108 Hours @ \$30 Per Hour Instructional Assts.: 96 Hours @ Hourly Rate	7/1 to 8/4/2020 8:30 am -12:30 pm
Amanda Rasmussen Jaclyn Edolo	MD Ages 14 – 18 Weston	Teacher: 108 Hours @ \$30 Per Hour Instructional Assts.: 96 Hours @ Hourly Rate	7/1 to 8/4/2020 8:30 am -12:30 pm
Mary Kreiss-Papalski Patricia Poto	Substitute Teachers For Programs Above	As Needed @ \$30 Per Hour	7/1 to 8/2/2019 8:30 am – 12:30 pm
Emily Eick Maureen Tanko Siobhan McLaughlin <i>Shared Position</i>	Speech Teacher For Programs Above As Per IEP	As Needed Per IEP @ \$30 Per Hour	7/1 to 8/4/2020
Lori Wighard	Physical Therapist For Programs Above As Per IEP	As Needed Per IEP @ \$30 Per Hour	7/1 to 8/4/2020

Carol Ottens	Occupational Therapist For Programs Above As Per IEP	As Needed Per IEP @ \$30 Per Hour	7/1 to 8/4/2020
Mary Jo Kindzierski Kathleen Hughes <i>Shared Position</i>	School Nurse For All Programs Above	96 Hours @ \$30 Per Hour	7/1 to 8/4/2020 8:30 am -12:30 pm
Gina Dawson	Crisis Interventionist For All Programs Above	96 hours @ \$30 Per Hour	7/1 to 8/4/2020

D-4 RESOLVED, the Board of Education approves the following positions for the Child Study Team members to conduct summer evaluations with staffing as follows:

Name	Position	Compensation	Effective Dates
Laura Coffey Sandra Peckhardt <i>Shared Position</i>	LDT-C Child Study Team Summer 2020 Evaluations	Per Diem Rate	Up to Thirteen (13) Days During Summer 2020
Ifat Sade Christine Clark <i>Shared Position</i>	School Psychologist Child Study Team Summer 2020 Evaluations	Per Diem Rate	Up to Thirteen (13) Days During Summer 2020
Laura D'Amato Robert Pycior <i>Shared Position</i>	Social Worker Child Study Team Summer 2020 Evaluations	Per Diem Rate	Up to Thirteen (13) Days During Summer 2020
Maureen Tanko Emily Eick Siobhan McLaughlin <i>Shared Position</i>	Speech Therapist Child Study Team Summer 2020 Evaluations	Per Diem Rate	Up to Ten (10) Days During Summer 2020

The motion was seconded by Mrs. Liszczak and approved by roll call vote as follows:

AYES: Mr. Agans, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mr. Petzinger and Mrs. Zangara

ABSENT: Mrs. Pschar

E. Finance and Facilities Committee: Kelly Harabin, *Chairperson*

Mrs. Harabin thanked Mr. Beers & Ms. Bogart for the budget presentation and all of their hard work in preparing our 2020-2021 School Year Budget. We will continue to evaluate and access the situation as information becomes available.

Facility projects are moving along as best we can during this time. The new maintenance building is complete and the ABIS girls locker room is nearing completion. We are also working on getting the panic buttons installed in all of the school and we are still planning the power upgrade at the end of June.

We are very hopeful we will keep our state aid, but will advise once we know more information from the state.

Mrs. Harabin moved Items E-1 through E-6 as follows:

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of February 2020:

WHEREAS, these reports show the following balances on February 29, 2020:

FUND	CASH BALANCE	APPROPRIATION BALANCE
(10) General Current Expense Fund	\$3,061,101.47	
(11) Current Expense	\$ -	\$947,650.88
(12) Capital Outlay		\$217,128.17
(13) Special Schools		\$2,500.00
(20) Special Revenue Fund	(\$393,127.28)	\$303,616.60
(30) Capital Projects Fund	\$26,032.23	\$0.00
(40) Debt Service Fund	\$1,856.96	\$0.00
TOTAL	\$2,695,863.38	\$1,470,895.65

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$2,222,396.78
Special Revenue Fund #20		\$47,606.16
Capital Projects Fund #30		\$0.00
Debt Service Fund #40		\$0.00
TOTAL		\$2,270,002.94

E-3 BUDGET TRANSFERS RESOLUTION

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending February 29, 2020.

AMOUNT	TO	FROM	REASON
\$1,144.90	11-401-100-610-300-001-065	11-190-100-610-300-000-000	To cover purchase chorus costumes
\$6,695.00	11-000-270-518-800-000-000	11-000-252-330-500-000-000	Unanticipated Out of District Transportation Needs

E-4 CAFETERIA CLAIMS – NONE FOR THIS MEETING

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

CHECK#	DATE	VENDOR	AMOUNT
		Total	\$0

E-5 APPROVAL OF THE 2020-2021 BUDGET

WHEREAS, on March 17, 2020 the Board of Education adopted a preliminary budget for the operation of the Manville Public Schools during the 2020-2021 school year and submitted it to the County Superintendent of Schools, and

WHEREAS, pending that approval, the budget and notice of a public hearing were advertised in The Courier News

WHEREAS, on April 28, 2020, the Board of Education conducted a public hearing on that budget, now, therefore, be it

RESOLVED, the Board of Education adopts the following budget for the 2020-2021 school year:

EXPENDITURES

General Fund	\$28,264,661
Grants & Entitlements Fund	<u>\$605,000</u>
TOTAL	\$28,869,661

REVENUES

Budgeted Fund Balance	\$275,682
Local Revenues	\$103,000
State Aid	\$12,184,600
Federal Aid	\$605,000
SEMI	\$45,363
Local Tax Levy	<u>\$15,656,016</u>
TOTAL	\$28,869,661

E-6 APPROVAL SCHOOL PHYSICIAN AGREEMENT

RESOLVED, the Board of Education approves the agreement with Hunterdon Primary Care, PA for School Medical Inspector and Team Physician for the 2019-20 School Year in the amount of \$21,600.

The motion was seconded by Mrs. Lombardino and approved by roll call vote as follows:

AYES: Mr. Agans, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mr. Petzinger and Mrs. Zangara

ABSENT: Mrs. Pschar

F. Referendum: Louis Petzinger, *Chairperson*

Mr. Petzinger reported that we had our meeting and it was determined that at this point in time we are going to put the Referendum Committee on hold and will transition this committee back to the Communications Committee for the time being.

VIII. OLD BUSINESS/NEW BUSINESS

Old Business:

- None to report

New Business:

- Mrs. Lukac asked if the Preschool Program will be full day next year. Mr. Beers responded yes.
- Mrs. Zangara
 - On behalf of the Board she would like to give a few shout outs:
 - Mr. Beers and the Administrative Team are going above and beyond during this challenging time – thank you!
 - The Teachers are phenomenal! Thank you for your innovation, time and effort! Thank you!!
 - Community & Public – thank you for once again showing how well Manville can do in a time of need! Thank you!
 - F&F Committee – thank you for the thought, time and effort put into the budget. Great Job!
 - Overall a huge thank you to everyone! A lot of thought, time and effort is going into making sure we do everything we can for our students, staff and community during these difficult times. Thank you!

IX. PUBLIC COMMENT – Ms. Zangara will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

At 7:18pm Mrs. Zangara moved that the meeting be opened to the public. The motion was seconded by Mr. Petzinger and approved by unanimous voice vote. Mrs. Zangara invited questions and comments from the public.

There were no questions emailed to Mr. Beers at this point in time. Zoom meeting attendees:

Jennifer Esposito
218 North 4th Ave

- Asked where we were with our 1:1 chromebook initiative for students. Dr. Maroun responded that we are 1:1 at ABIS and Roosevelt. High School should be in place by September 2020 and at Weston grade 2 should be in place by September 2020.

- Chorus at the Middle School has been a great addition, but is there a way to make it so that they meet without it conflicting with other specials?
- Thanked all of the staff for their hard work during these difficult times.

Mrs. Walters

Therapy Dog Provider

Thanked Ms. Correnti & Ms. Brons at Weston for their efforts in getting the virtual therapy dog program up and running. It has been a positive experience for all involved! Mr. Beers thanked Mrs. Walters and Bella for their service to the staff and students.

At 7:55pm Mrs. Zangara moved to close the public session. The motion was seconded by Mr. Petzinger and approved by unanimous voice vote.

At 7:55pm Mrs. Zangara motioned to enter Closed Session. Items discussed would be in reference to Item #3 listed below. No formal action will be taken. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

X. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

X. ADJOURNMENT

At 8:30pm Mrs. Zangara made a motion to adjourn the meeting. The motion was seconded by Mrs. Lukac and approved by unanimous voice vote.

Respectfully Submitted,



Allison Bogart
Board Secretary